

**Sovereign & Jacobs Property Management Company is contracted by the Eagle Creek Homeowners Association's Board of Directors to serve in the best interest of the Association.**

**The Sovereign & Jacobs takes care of daily administrative affairs, such as billing and collection Association Fees, preparation of financial reports, preparation of minutes of meetings, preparation of compliance/violation reports, negotiating and contracting services for utilities, maintenance of common grounds, swimming pool, lawn care services, tree services, painting services, repair services and other services, as may be directed by the board.**